

## **PC JIMS CASE VIEWER**

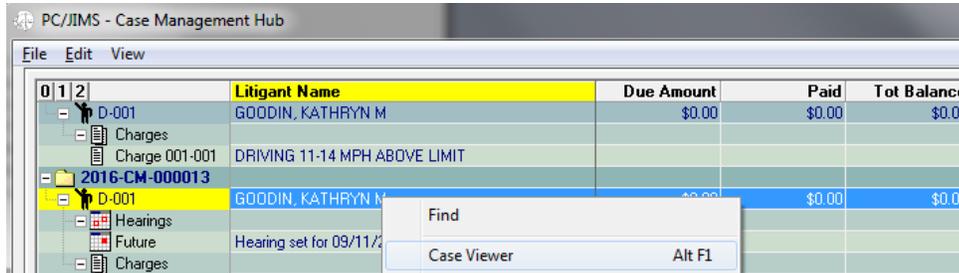
Note: As of 03/13/2018 and in version 1.42.23 and higher, the following changes were made to this program:

1. The event calendar has a new option under the Edit/Preferences menu to view the program in a landscape view. This was done because we encountered some trouble with pc's that were set to a larger resolution. In the landscape view, the cases and events will display to the right of the calendar, instead of at the bottom.
2. The Support Tab of the Lady Justice screen can now be used to record an email address for the signed on user. This email address will be used to verify a user's access to secured cases through the Judici tab of the Case Viewer screen. In order for this to work, we are going to be offering all counties Extended Access free of charge. If your county hasn't been set up yet, you will not see secured documents through the case viewer.

For many years, the Case Management Hub has been the center for all case related activity. Users would locate their case and use the various hub options to perform the data-entry tasks necessary to process a case. This worked fine, but took more time to go in and out of programs and never gave the user one central place where it was easy to see all of the case-related data. It also was not as user friendly to court personnel who weren't trained to use PC JIMS. After listening to input from several judges who used PC JIMS and Judici, we decided we needed a program in PC JIMS that presented data in much the same way that Judici does--with one central case location and separate tabs for each kind of case data. Thus the Case Viewer was created, giving judges and clerk staff an easy way to access all of the case data, as well as data for a litigant's other cases, both in-county or out-of-county.

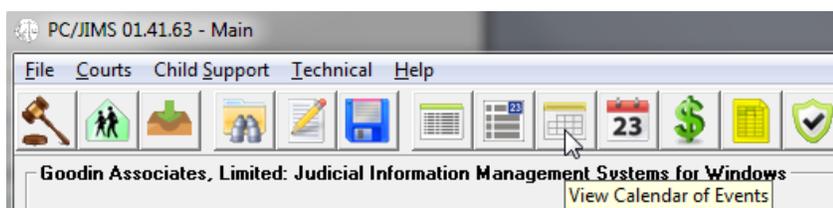
### **ACCESSING THE CASE VIEWER FROM THE CASE MANAGEMENT HUB**

You can access the Case Viewer from two places. Firstly, we added it to the top of the menu in the PC JIMS Hub, so that Hub users could easily duck into the Case Viewer instead of any one of the half-dozen other options they might have used in the past. Keyboard users can use Alt/F1 to access it without opening the menu.



### **ACCESSING THE CASE VIEWER FROM THE EVENT CALENDAR**

Judges and/or courtroom clerks may prefer to access the Case Viewer from the Event Calendar. The Event Calendar is a calendar for court that makes it easy to access the case viewer for any scheduled case. To access the Event Calendar, use the Event Calendar icon that is in the PC JIMS tool bar. When you come into the calendar, customize it for the judge/courtroom/must-appear preferences you have and hit the Refresh button. The calendar will be updated accordingly. Now, on a day that you see cases, click the number that appears in the calendar. You'll see the cases scheduled, in time order, in the Events tab. When you want to see one of the cases, just click the hyperlink on the case number and you'll be taken into the Case Viewer for that case. This is shown in more detail on page 19 of this document.



## NAVIGATING THE CASE VIEWER

What you'll see when you open the Case Viewer is a tab for each of the various types of court data. These tabs are designed for fast viewing, making it easy to navigate through all of the pertinent information while court is taking place. But additionally, each of the tabs has a hyperlink at the bottom of it that gives users access to the program used to edit that data. So clerk staff or judicial staff can move from tab to tab, accessing the edit option when they need to add or change that type of data. So lets take a look at each of the available tabs. Start by maximizing your screen so that we see as much information as we can in it.

## LITIGANT TAB--THE LEFT PANEL

You'll find the title of the case in the left side of the screen at the top.



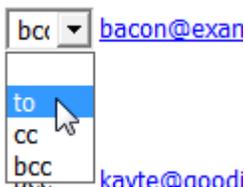
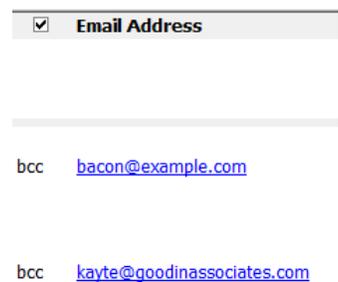
Below the title, each of the litigants on the case will be listed with their attorneys below them. The litigant address and attorney information that you see on the right side of the Litigant Tab will change when you click the litigant type and number for the litigant you want to see. In other words, clicking **D 2** or **P 1** will change the data on the right side to be about **D 2** or **P 1**. **This is true regardless of which tab you are viewing on the right**, so it is the way, for example, to switch between viewing balance and payment information for each litigant. Don't click the hyperlinked name, as that will activate the Judici Tab--something we'll get to later in this document.

### Initiating emails

*(The Email functions in this program only work for users of Microsoft Outlook or other non-web based email programs.)*

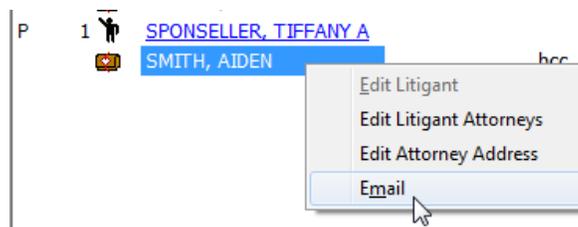
If your monitor is large, and your resolution isn't you should see a column on the left panel titled Email Address and if your county sends emails through PC JIMS, you'll note email addresses show up there. If you don't see it, your left panel will have a lateral scroll bar at the bottom. Moving that bar to the right will allow you to see the email column header. Indicate your intent to initiate an email by check marking the box to the left of that column header. Doing so will display cc and bcc indicators to the left of the email addresses.

Click the bcc, and you'll see that it changes to a drop-down box, where you can select whether you want to send the email TO a particular email address, or mark them to receive a copy, or a blind copy.

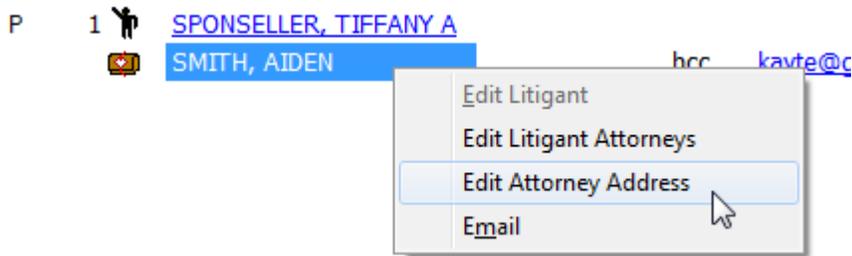


### Left Panel Menu

Once you have the email recipients marked, you're ready to invoke your email editor. To do so, right-click on either drop-down box, or the recipient's name to the left and you'll see a menu option that says Email. This will open your email editor.

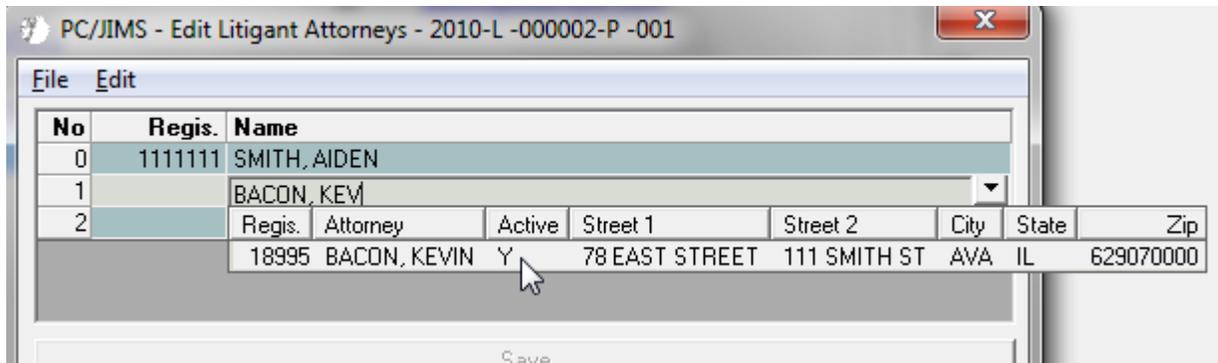


While the majority of this program tried to do away with menus, we did add a menu for a couple functions you might want to do in the left panel. Right-click on a litigant's attorney (noted with the  icon) and you'll see menu options to either edit the attorney, or edit the attorney's address.

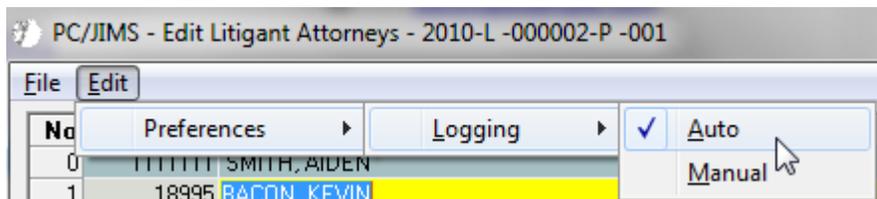


The Edit Attorney Address option is self-explanatory. It's for changes to the attorney's address or phone numbers. So let's talk instead about the other option...

The Edit Attorneys option takes you to a screen where attorneys can be changed, or added. If you are replacing the attorney, type the new name over the name on the top row. If you are adding an attorney, move down to the second row and start typing the attorney's name. When the drop-down box shows up, you can use it to select the attorney you want to add to the case.



Note that if you want changes to attorneys to be logged to the record sheet, you'll want to turn auto-logging ON in this program. To do so, checkmark Auto under the Edit/Preferences/Logging menu.



## LITIGANT TAB--THE RIGHT PANEL

Filed	01/20/2010
Subtype	Contract-Dmg
<a href="#">Litigant</a>	SPONSELLER, TIFFANY A
<a href="#">Street 1</a>	
Street 2	
City	
State	
Zip	00000-0000
Phone	(000)000-0000
Cell	(000)000-0000
Email	
DOB	
Attorney	SMITH, AIDEN
Atty capacity	
Atty phone	(000)000-0000
Atty fax	(000)000-0000
Atty cell	(000)000-0000
Atty email	<a href="mailto:kayte@goodinassociates.com">kayte@goodinassociates.com</a>
Judge	KELLY
Jury	No
Closed	08/22/2011
Suppressed	No
Allow access	All
<a href="#">File checked out to</a>	
<a href="#">Comments</a>	No

[Edit Case Information](#)

<b>Litigant</b>	Hearings	Custody	Dispositions	Payments	Balance	Minutes	Documents	Inbox	Judici
-----------------	----------	---------	--------------	----------	---------	---------	-----------	-------	--------

The right side of the Litigant Tab shows litigant demographic information, some case status information and attorney information. While most of the information noted here is obvious, there are some of the items you might be less familiar with:

**Atty capacity**--This will note public defender or guardian ad litem if the attorney is not serving as private counsel.

**Jury**--Notes the presence of a jury demand flag on the case.

**Suppressed**--When marked with YES, the case minutes have been marked as private to non-court personnel, or any other user not authorized by the circuit clerk to see them.

**Allow access**--This notes access to the public. Values here could be Yes, No or Index Only, meaning that while the names on the case are allowed to show in the Index, the rest of the case information is secured.

**File checked out to**--Notes that the paper file has been checked out to someone by the circuit clerk.

**Comments**--A YES here indicates the presence of case comments--extra notes added by clerk staff. Not all court personnel are authorized to have access to these comments.

Note that on criminal cases, the Litigant Tab will also note the Prosecuting Attorney, as well as arresting agency and arresting officer.

Hyperlinks: Where you see hyperlinks on this screen, (blue underlined text), it indicates that clicking there will take you to the program where that data can be changed. The hyperlink on **Litigant** takes you to the Edit Case screen, whereas hyperlinks on street or attorney data takes you to the screen where you can update litigant addresses or attorney and arresting officer addresses. Similarly, the hyperlinks on File checked out to and Comments takes you to a screen where you can edit that information.

Lastly, at the bottom of the tab, you'll always see a hyperlink that goes to the program where you can edit all of the data you see on any given tab. On the Litigant Tab, it takes you to the Edit Case screen.



## HEARINGS TAB

The Hearings Tab does not require much explanation. A history of the hearings on a case will display in reverse chronological order. The most recent hearing which took place will be highlighted in an orange font--as will any activity on other tabs that has taken place since that hearing.

Date	Time	Hearing Type	Judge	Room	Hr	Min	Due
05/31/2017	1:30PM	Status hearing	BECKER	B	0	0	\$0.00
09/02/2016	8:45AM	Status hearing	HENZE	2C	0	0	\$0.00
08/12/2016	8:45AM	Petition hearing	HENZE	2C	0	0	\$0.00
05/23/2016	11:00AM	Argument	VAHLE	2D	0	0	\$0.00
03/16/2016	1:00PM	Hearing	VAHLE	2D	0	0	\$0.00
03/15/2016	9:00AM	Hearing	VAHLE	2D	0	0	\$0.00
03/14/2016	9:00AM	Hearing	VAHLE	2D	0	0	\$0.00

Users who need to add or change a hearing can do so using the Edit Hearings hyperlink at the bottom of the tab.

There is one user preference that can be set from this tab. You'll note under the View menu, an option of **Interspersed Payments**. Counties that add payment related hearings to serve as a payment schedule might like to turn this option on. It will intersperse payments on the case within the hearings, making it easy to note that the litigant has made their scheduled payments.

Date	Time	Hearing Type	Judge	Room	Hr	Min	Due/Paid
06/07/2017	10:00AM	Status hearing	KOESTER	B	0	0	\$0.00
05/03/2017	10:00AM	Status hearing	KOESTER	B	0	5	\$0.00
03/23/2017	10:00AM	Pay or appear	KOESTER	B	0	0	\$0.00
03/23/2017	8:20AM	EPay 2			0	0	\$75.00
02/27/2017	10:53AM	Cash			0	0	\$60.00
02/02/2017	10:00AM	Pay or appear	KOESTER	B	0	2	\$0.00
02/01/2017	6:22AM	EPay 2			0	0	\$75.00
12/13/2016	10:00AM	Pay or appear	KOESTER	B	0	0	\$0.00
12/13/2016	9:55AM	Cash			0	0	\$70.00
11/02/2016	11:00AM	Pay or appear	KOESTER	B	0	0	\$0.00

## CUSTODY TAB

The Custody Tab will reflect any and all warrant and arrest information.

No.	Issued	Type	Action	Action Type	DCN	Cash Bond	Other Bond	Bond Set
1		Original Filing	08/26/2015	Arrested		Cash-10%	IBond/Recog	\$1,000.00
2	09/02/2016	FTA	09/14/2017	Served		Cash-10%	Unknown	\$5,000.00

Users who are unfamiliar with PC JIMS, may need some explanation of this screen. Where the fields here used to have simple names, like Warrant Date and Arrest Date, users had the need to record data that wasn't specifically warrant or arrest data. A redesign of the program led to more generic date fields, which, when combined with the Type and Action Type fields, tell the user what happened.

**Issued**--The Issued column indicates the date a warrant, or body attachment was issued.

**Type**--The Type column indicates the type of warrant that was issued, or when used without an Issued date, an explanation for the Action date. Possible values in this field are:

- Body Attachment--When the Type is Body Attachment, the Issued date is the date a BA was issued.
- Contempt--Indicates that the Issued date is the date a Contempt warrant was issued.
- Fingerprinted--Used without an Issued date to indicate that the Action date is not the date that a warrant was served, but instead the date the litigant was fingerprinted.
- FTA and varieties of FTA--Indicates the Issued date is specifically for an FTA warrant of some sort.
- FTP/CS Admin--Indicates the Issued date is the date of a warrant issued for failure to pay the child support admin fee.
- Original Filing--This will appear on the top row only, and won't be accompanied by an Issued date. It indicates that the Action date is the original arrest date.
- PTR--Indicates that the Issued date is the date a warrant was issued for a petition to revoke.
- Other--This is an option that indicates that the Issued date is for a warrant of some other type.
- Sentencing--This is not accompanied by an Issued date. Instead, it indicates that the Action date is the date a defendant was remanded into custody to await sentencing.

**Action**--The Action indicates the date a warrant was no longer in effect, or the date of an arrest or fingerprinting.

**Action Type**--The Action Type indicates WHY the warrant is no longer in effect. Possible Action Types are:

- Pending--Used to indicate a pending warrant.
- Arrested--Used only on the top row, this indicates the original arrest, when it is made without a warrant.
- Remanded--Indicates that the Action Date is the date the defendant was remanded into custody.
- Served--Indicates the date that a warrant was served.
- Quashed--Indicates that the warrant is no longer in effect. Reasons for a quashed warrant can vary from a warrant that is withdrawn to a warrant that has expired.
- Printed--Indicates that the Action Date is the date the defendant was fingerprinted.
- Vacated--Indicates that a warrant was vacated.

**DCN**--If the custody row is about an arrest or fingerprinting, you may see a DCN reflected here.

**Cash Bond/Other Bond**--These will reflect the type of cash or non-cash bond either posted or set, as a result of a warrant.

**Bond Set**--Represents the amount that bond was set at, when the warrant was issued.

To EDIT this data, click the [Edit Custody](#) hyperlink at the bottom of the tab.

## CHARGES TAB

The next tab to the right differs depending on whether you are looking at a criminal case or a civil case. On a criminal or quasi-criminal case, you'll see charges, dispositions and sentences on the **CHARGES** tab. On a civil case, you'll see civil dispositions on a **DISPOSITIONS** tab, assuming the case is a closed one. The data presented on these tabs is fairly straight-forward, but there are a few things worthy of noting.

	Cnt	Chg	Dsp	Snt	Class	Inchoate	Charge	ILCS	Date	MVI	Plea	Snt Min
Charge	1	1	0	0	A	Committed	DRVG UNDER INFLU OF ALCOHOL	<a href="#">625 ILCS 5/11-501(a)(2)</a>	08/26/2015		Guilty	
Disposition	1	1	1	0			Guilty/Mentally Ill		05/03/2016		Guilty Plea	
Sentence	1	1	1	1			Probation		05/03/2016		In Force	000-12-000
Sentence	1	1	1	2			Fine		05/03/2016		In Force	000-00-000
Sentence	1	1	1	3			Alcohol Treatment		05/03/2016		In Force	000-00-000
Sentence	1	1	1	4			Public Service		05/03/2016		In Force	000-00-000

**Inchoate**--This is a modifier, created by the Administrative Office of Illinois Courts, for use on charges that are attempted, conspired or solicited. The word "Committed" here simply means that the charge is that the defendant committed the substantive offense cited. When the inchoate code is something other than Committed, the statute noted will be the statute for what **the defendant conspired or attempted to do**. Specifically, the other possible inchoate code are:

**Conspired**--The charge is conspiracy to commit the offense cited, as defined in the Illinois Compiled Statutes 720 ILCS 5/8-2 or the Illinois Revised Statutes 38-8-2.

**Solicited**--The charge is solicitation of another to commit the offense cited, as defined in the Illinois Compiled Statutes 720 ILCS 5/8-1 or in the Illinois Revised Statutes 38-8-1.

**Attempt**--The charge is attempt to commit the offense cited, as defined in the Illinois Compiled Statutes 720 ILCS 5/8-4 or in the Illinois Revised Statutes 38-8-1.

**Conspired/Drug**--The charge is conspiracy to commit the offense cited, as defined in the Illinois Compiled Statutes 720 ILCS 570/405.1.

**Conspired/Synth**--The charge is conspiracy to commit the offense cited, as defined in the Illinois Compiled Statutes 720 ILCS 570/405.3.

**Conspired/Meth**--The charge is conspiracy to commit the offense cited, as defined in the Illinois Compiled Statutes 720 ILCS 646/65.

**ILCS**--The hyperlinks on ILCS statutes will take you to those statutes online.

**Date**--The date you see here reflects the date of the action noted on the row. On a Charge row, it represents the Offense Date. On a Disposition row, it represents the date of that disposition. And on the Sentence row, it represents the sentencing date.

**MVI**--Notes that a motor vehicle was involved in the commission of a charge that would not normally report to the Secretary of State. Circuit Clerks are advised never to add an MVI code, unless specifically instructed to by an SA or Judge.

**Plea**--While room did not allow for a full description of this column, its use differs by row. Here's what to expect here:

**Charge row**--On a row which shows the charge, this column will reflect the plea.

**Disposition row**--On a row which shows a disposition, this column will reflect the disposition type. The disposition type is a code used to indicate whether a disposition was a finding, or by verdict or plea. Options here are Bench, Jury, Guilty Plea, Admission to Delinquency Petition or Court Action (for actions such as Exparte or Forfeiture).

**Sentence status**--On a row which shows a sentence, this column will reflect the status of that sentence.

**Snt Min**--Sentences will be noted in YYYY-MM-DDD format.

To EDIT this data, click the [Edit Charges](#) hyperlink at the bottom of the tab. Users who don't have EDIT authority will be given a view-only equivalent of the screen.

## DISPOSITIONS TAB

On Civil cases, instead of a CHARGES tab, you'll see a DISPOSITIONS tab.

Cmp	Cnt	Dsp For	Agn	Complaint Type	Disp Type	Disposition	Date	Judgment	Costs	Atty	Memo	Satis
1	1	1 P	1 D	1 Original	Original	Foreclosure Judgment	07/07/2009	\$0.00	\$0.00	\$0.00		
1	1	2 P	1 D	1 Original	Original	Vacate Order	01/11/2010	\$0.00	\$0.00	\$0.00		
1	1	3 P	1 D	1 Original	Original	Dismiss Without Prejudice	01/11/2010	\$0.00	\$0.00	\$0.00		

The information put forth on the civil disposition tab is fairly straight-forward, but for newer users, here's what you'll see:

**Cmp/Cnt/Dsp**--The first three columns show the complaint number and count number for which the disposition was entered, as well as the disposition number. Since dispositions on complaints are not always handed down in order, you may see gaps in the complaint or count numbers. (A second complaint, for example, might get dismissed before the first one.)

**For/Agn**--These columns reflect the litigant type and number of the litigant for whom the disposition is in favor, or against.

**Complaint Type**--Possible complaint types are Original, Amending, Cross-Claim and Counter-Claim.

**Disposition Type**--Possible disposition types are Original, Appealed or Revised.

**Date**--The date of the disposition will be noted here.

**Judgment/Costs/Atty**--These columns will indicate monetary amounts ordered in a judgment. **Atty** is for Attorney fees.

**Memo**--If a memorandum of judgment has been entered, the date of it will display here.

**Satis**--If satisfaction of judgment has been recorded, the satisfaction date will display here.

To EDIT this data, click the [Edit Dispositions](#) hyperlink at the bottom of the tab. Users who don't have EDIT authority will be given a view-only equivalent of the screen.

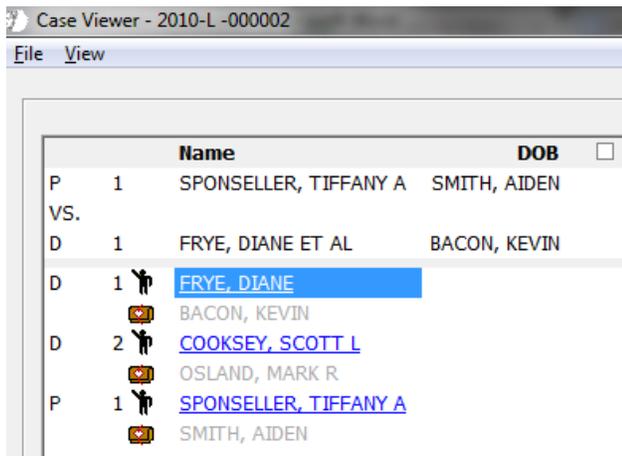
## PAYMENTS TAB

The Payments tab will show payments made by a litigant.

Tran	No.	Received	Reclassified	Payor	Payment Type	Check In	Receipt	Total
V	3	07/14/2017		JOHNSON, MICHAEL A	Money order	17-603580655	356043	\$100.00
V	2	06/21/2017		JOHNSON, MICHAEL A	Money order	17-579313154	355718	\$100.00
V	1	05/05/2017		JOHNSON, MICHAEL A	Money order	17-579312949	355103	\$100.00
B	1	09/03/2014	05/01/2015	JOHNSON, MICHAEL A	Cash		341550	\$100.00

Payment histories are pretty easy to understand. Perhaps the only non-evident information is in the first column, which will reflect a V for vouchers or a B for cash bonds. Other than that, the Received column represents the date the clerk received the transaction, while the Reclassified column represents the date a bond was applied.

Once again, as with other tabs, you'll note that activity that has occurred since the last hearing will be represented in an orange font. This is to draw your activity to items that may be of particular interest.



Note, on civil cases, that you can change which litigant you are reviewing by clicking, in the left panel of the program, the litigant type and number for the litigant you want to see. In other words, clicking **D 2** or **P 1** will change the PAYMENTS tab so that it shows the payments made by **D 2** or **P 1**.

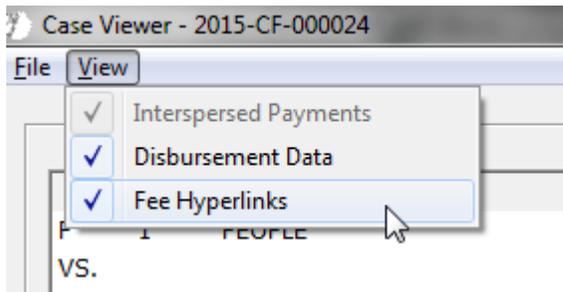
To EDIT payment or account data, click the [Edit Payments](#) hyperlink at the bottom of the tab. Users who don't have EDIT authority will be given view-only access.

## BALANCE TAB

The Balance tab will show fines and costs ordered and paid.

Line Item	Due	PTD	Disbursed	Balance	Owed/Paid To	Issued	Posted	Void
<input type="checkbox"/> Clerk	\$385.00	\$385.00		\$0.00				
<input type="checkbox"/> State's Atty	\$30.00	\$0.00		\$30.00				
<input type="checkbox"/> Court	\$50.00	\$0.00		\$50.00				
<input type="checkbox"/> Automation	\$15.00	\$15.00		\$0.00				
<input type="checkbox"/> Violent Crime	\$100.00	\$0.00		\$100.00				
<input type="checkbox"/> Judicial Security	\$25.00	\$25.00		\$0.00				
<input type="checkbox"/> Restitution	\$6,102.90	\$4,748.00		\$1,354.90				
<input type="checkbox"/> Recipient #1	\$1,484.40	\$1,255.15	\$100.30	\$0.00	<a href="#">STUMEIER, RICKY</a>			
<input type="checkbox"/> <a href="#">Check #A0000068955</a>			\$70.00		STUMEIER, RICKY	06/03/2017		<input type="checkbox"/>
<input type="checkbox"/> <a href="#">Check #A0000069112</a>			\$15.15		STUMEIER, RICKY	06/27/2017		<input type="checkbox"/>
<input type="checkbox"/> <a href="#">Check #A0000069133</a>			\$15.15		STUMEIER, RICKY	06/27/2017		<input type="checkbox"/>
<input type="checkbox"/> Recipient #2	\$4,618.50	\$3,712.85	\$119.70	\$0.00	<a href="#">JANIS, HOWARD</a>			
<input type="checkbox"/> <a href="#">Check #A0000069134</a>			\$59.85		JANIS, HOWARD	06/27/2017		<input type="checkbox"/>
<input type="checkbox"/> <a href="#">Check #A0000069113</a>			\$59.85		JANIS, HOWARD	06/27/2017		<input type="checkbox"/>
<input type="checkbox"/> Document Storage	\$15.00	\$15.00		\$0.00				
<input type="checkbox"/> Medical Costs	\$10.00	\$0.00		\$10.00				
<input type="checkbox"/> Youth Diversion	\$5.00	\$0.00		\$5.00				
<input type="checkbox"/> Clerk Op Add-Ons	\$5.00	\$5.00		\$0.00				
<input type="checkbox"/> State Police Ops	\$15.00	\$0.00		\$15.00				
<input type="checkbox"/> FTA Warrant Fee	\$70.00	\$70.00		\$0.00				
<input type="checkbox"/> Recipient #1	\$70.00	\$70.00		\$0.00	<a href="#">LIVINGSTON COUNTY SHERIFF</a>			
<input type="checkbox"/> SA Automation Fee	\$2.00	\$2.00		\$0.00				
<input type="checkbox"/> Probation Ops Fee	\$10.00	\$10.00		\$0.00				
<input type="checkbox"/> CASA	\$30.00	\$0.00		\$30.00				
<input type="checkbox"/> <b>Total</b>	<b>\$6,869.90</b>	<b>\$5,275.00</b>		<b>\$1,594.90</b>				

Once again, the information presented here is pretty easy to understand. Looking under the View menu for this screen, however, will show you two features you may or may not want to use.



### View/Disbursement Data

The case shown above is shown with the disbursement data-- namely the recipients of certain ordered costs. In this case, we're seeing restitution recipient names, and checks issued to them, as well as the recipient of an FTA Warrant fee.

### View/Fee Hyperlinks

Where a fee can be traced to one statute instead of many, the fee will be hyperlinked to that statute online.

## MINUTES TAB

The Minutes tab is where you'll see the record sheet for the case you're reviewing. Court proceedings and clerk entries will both display here. Entries will display in reverse chronological order, since users are usually most interested in seeing the most recent case activity.

Entered	Docs	Text	Jdg	CR	User	Changed
04/28/2017		Agreed Order approving parenting plan entered. Parenting Plan (IMP)			MHB	04/28/2017
04/27/2017		Notice of Hearing filed by DEL w/court date of 4/28/17 at 8:45am.			MHB	04/28/2017
		Motion For Entry of Order Approving Parenting Plan filed by DEL.			MHB	04/28/2017
09/02/2016		Agreed Order of Modification of Judgment for Dissolution of Marriage entered.	HJH		MHB	09/02/2016
			HJH		MHB	09/02/2016
08/17/2016		Motion To Reconsider filed by GLT.			MHB	08/17/2016
08/12/2016		Counsel appears. Cont to 9/2/16 at 8:45am in 2C.	HJH		BJF	08/12/2016
08/05/2016		Amended Notice filed by FDH - court date of 8/12/16 at 8:45am in 2C.			KMG	06/08/2017
08/03/2016		Notice filed by FDH w/court date of 8/11/16 at 8:30am.			MHB	08/04/2016
		Petition to Show Cause filed by FDH.			MHB	08/04/2016
		Certificate of Mailing filed by FDH.			MHB	08/04/2016
07/19/2016		JUDGMENT FOR DISSOLUTION OF MARRIAGE entered.	DML		BJF	07/19/2016
06/10/2016		Order Regarding Guardian Ad Litem Fees and Costs.	CWV		MHB	06/10/2016
		Memorandum of Findings filed.	CWV		MHB	06/10/2016
05/23/2016		Stipulation filed by GLT.			MHB	05/23/2016
		Counsel appears. Argument heard. Stipulation entered of record. Cause remains under advisement.	CWV	R2D	MHB	05/23/2016
			CWV	R2D	MHB	05/23/2016
05/19/2016		Matter cont to 5/23/16 at 11:00am.	CWV	R2C	MHB	05/19/2016
05/16/2016		By agreement, cause set for argument due to sale of lodge and land on	CWV		BJF	05/16/2016

Case Viewer - 2010-L -000002

File View

	Name	DOB	<input type="checkbox"/>
P 1	SPONSELLER, TIFFANY A	SMITH, AIDEN	
VS.			
D 1	FRYE, DIANE ET AL	BACON, KEVIN	
D 1	<a href="#">FRYE, DIANE</a>		
	BACON, KEVIN		
D 2	<a href="#">COOKSEY, SCOTT L</a>		
	OSLAND, MARK R		
P 1	<a href="#">SPONSELLER, TIFFANY A</a>		
	SMITH, AIDEN		

Note, on civil cases, that if the Minutes tab is blank, you may have come to the tab with the wrong litigant in focus. You can change which litigant has focus by clicking, in the left panel of the program, the litigant type and number for the litigant you want to see. In other words, click the **D 1** or **P 1** if the Minutes tab does not show the docket entries for your case.

You'll note the Docs column, which reflects a icon on some of the minute entries. Where an entry pertains to a document that was filed, that icon will take you directly to that document on the DOCUMENTS tab.

Both clerk and judge users who are authorized to edit the record sheet may do so by clicking the [Edit Case Minutes](#) hyperlink at the bottom of this tab.

## DOCUMENTS TAB

The Documents tab will display the complete list of imaged documents for a case.

As of 3/13/2018 and in any version after 1.42.23, the Support Tab of the Lady Justice screen can now be used to record an email address for the signed on user. This email address will be used to verify a user's access to secured cases through the Judici tab of the Case Viewer screen. In order for this to work, we are going to be offering all counties Extended Access free of charge. If your county hasn't been set up yet, you will not see secured documents through the case viewer.

Date	Description	Doc ID	Minutes	Secured
05/30/2017	<a href="#">PETITION FOR DISSOLUTION OF MARRIAGE-08 12 2014</a>	500237		<input type="checkbox"/>
05/30/2017	<a href="#">PETITION-08 12 2014</a>	500238		<input type="checkbox"/>
05/30/2017	<a href="#">PETITION-08 12 2014</a>	500239		<input type="checkbox"/>
05/30/2017	<a href="#">PETITION-08 12 2014</a>	500240		<input type="checkbox"/>
05/30/2017	<a href="#">SUMMONS ISSUED-08 12 2014</a>	500241		<input type="checkbox"/>
05/30/2017	<a href="#">VITAL SHEET</a>	500242		<input checked="" type="checkbox"/>
05/30/2017	<a href="#">RESTRAINING-08 19 2014</a>	500243		<input type="checkbox"/>
05/30/2017	<a href="#">AFFIDAVIT-08 18 2014</a>	500244		<input type="checkbox"/>
05/30/2017	<a href="#">NOTICE OF HEARING-08 18 2014</a>	500245		<input type="checkbox"/>
05/30/2017	<a href="#">SUGGESTION-08 18 2014</a>	500246		<input type="checkbox"/>
05/30/2017	<a href="#">COUNTER-PETITION</a>	500247		<input type="checkbox"/>
05/30/2017	<a href="#">COUNTER-PETITION</a>	500248		<input type="checkbox"/>
05/30/2017	<a href="#">COUNTER-PETITION</a>	500249		<input type="checkbox"/>
05/30/2017	<a href="#">COUNTER-PETITION-08 18 2014</a>	500250		<input type="checkbox"/>
05/30/2017	<a href="#">PETITION-08 18 2014</a>	500251		<input type="checkbox"/>
05/30/2017	<a href="#">PETITION-08 18 2014</a>	500252		<input type="checkbox"/>

There's not much to see on the screen itself, short of the date the document was scanned, as well as the document name and document ID. A Secured column reflects a checkmark on any document that has been secured. Similar to the icon on the Minutes tab, the Documents tab has a icon that connects you to the docket entry for that document.

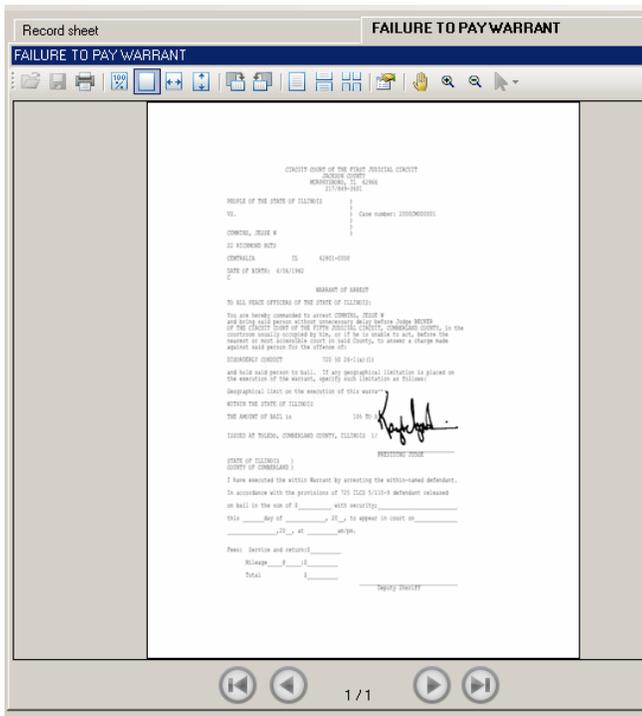
To open a document, simply click the hyperlinked document name.

### Resizing your document review pane

The first time you open a document in the Case Viewer, the screen size that displays is going to be small. You'll want to enlarge the screen, in order to more easily view the document. Once you enlarge the screen, and close it again, that will set the default size for any future documents that you open. While some users might choose to maximize their document review pane on their first occasion using it, users who want to view multiple documents side-by-side will not want to do this. Maximizing the document review pane would make it impossible to do so.

To enlarge the screen, hover your mouse over the corner of the screen until you see a icon. Then click that corner and drag it to expand the screen size.

## The Document Review screen: Options while viewing documents



The Document Review screen gives you access to many common functions:

At the bottom of the screen, these arrows will move through the pages to the left or right. Note that the will take you to the beginning of the document and the will take you to the end of it.

This toolbar across the top of the screen gives you many different options:



The printer icon is of course what you'll use when you want to print the document.



These icons change the view to show the document at its actual size, , or fit the document to the screen either in its entirety or in its full length or width . These are the fastest ways to enlarge a document.



Should you need to rotate a document, these icons will rotate 90° to the left or to the right.



Hover over these three icons and you'll see that the first one says "Single Page". The second one, "One Column" and the third one, "Two Columns". These are just different ways to view the document. Most recommended is the One Column format, which gives you a scroll-bar on the right for moving through a large document faster. If your view is on Single Page, navigation to the next page must be done using the arrows at the bottom of the screen. There you can also type a particular page number to move to that specific page.



The Properties icon will show you technical details about the size and location of the document.



The Mouse Drag icon allows you to move a document up or down if you are zoomed in so much that a sidebar scroll appears.



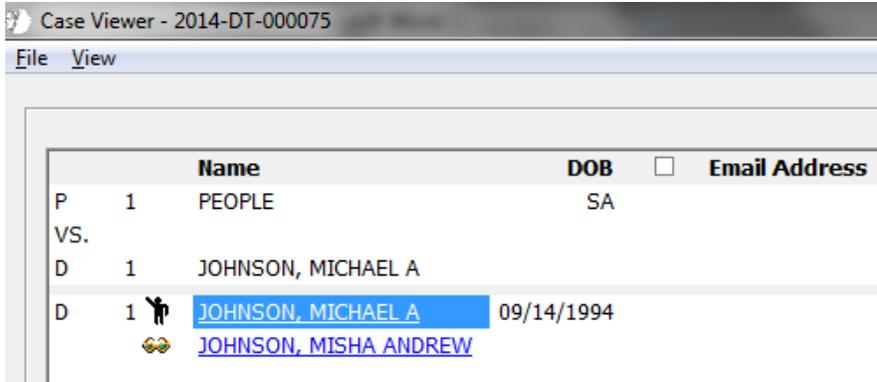
The Magnify icons are to zoom in and out of a document.



This icon is for annotating a document—a function that is not available for Notice Generation documents that are being exported to Imaging.

## JUDICI TAB

You'll note that the Judici tab is greyed out when you first come into the Case Viewer. This is because the Case Viewer can be about more than one person, which means that you have to activate the tab by indicating which person you want to look up in Judici. Here's where you use the hyperlinks on the litigant names in the left panel of the program.



You'll see hyperlinks for each litigant name and or alias name on a case. (Alias names are noted by the 🗨️ icon to the left of the name.) Click the name you want to look up, and the Judici tab will go to work.

Judici.com data is provided solely for the use of court officers in the performance of their duties. Any other use is expressly prohibited.

County	Case No.	Date	Litigant Name	DOB	Closed	Balance
<input type="checkbox"/> Vermillion	<a href="#">2013TR003330</a>	D 1 05/13/2013	<a href="#">JOHNSON, MICHAEL A</a>	09/14/1994	06/11/2013	\$0.00
<input type="checkbox"/> Iroquois	<a href="#">2014CF000045</a>	D 1 06/10/2014	<a href="#">JOHNSON, MICHAEL A</a>	09/14/1994	08/12/2014	\$1,718.00
<input type="checkbox"/> Iroquois	<a href="#">2014TR004165</a>	D 1 12/22/2014	<a href="#">JOHNSON, MICHAEL A</a>	09/14/1994	04/13/2015	\$0.00
<input type="checkbox"/> Iroquois	<a href="#">2014TR004166</a>	D 1 12/22/2014	<a href="#">JOHNSON, MICHAEL A</a>	09/14/1994	04/13/2015	\$0.00
<input type="checkbox"/> Iroquois	<a href="#">2014TR004164</a>	D 1 12/22/2014	<a href="#">JOHNSON, MICHAEL A</a>	09/14/1994	04/13/2015	\$0.00
<input type="checkbox"/> Iroquois	<a href="#">2015CF000041</a>	D 1 04/14/2015	<a href="#">JOHNSON, MICHAEL A</a>	09/14/1994	10/23/2015	\$2,296.00
<input type="checkbox"/> Iroquois	<a href="#">2015TR003981</a>	D 1 11/19/2015	<a href="#">JOHNSON, MICHAEL A</a>	09/14/1994	05/09/2016	\$392.60
<input type="checkbox"/> Iroquois	<a href="#">2015TR003980</a>	D 1 11/19/2015	<a href="#">JOHNSON, MICHAEL A</a>	09/14/1994	05/09/2016	
<input type="checkbox"/> Livingston	<a href="#">2017TR000569</a>	D 1 02/16/2017	<a href="#">JOHNSON, MICHAEL A</a>	09/14/1994	03/15/2017	\$200.00
<input type="checkbox"/> Livingston	<a href="#">2017TR000570</a>	D 1 02/16/2017	<a href="#">JOHNSON, MICHAEL A</a>	09/14/1994	03/15/2017	\$120.00
<input type="checkbox"/> Iroquois	<a href="#">2017CF000041</a>	D 1 03/14/2017	<a href="#">JOHNSON, MICHAEL A</a>	09/14/1994	08/03/2017	\$332.00
<input type="checkbox"/> Livingston	<a href="#">2017CF000089</a>	D 1 03/15/2017	<a href="#">JOHNSON, MICHAEL A</a>	09/14/1994	04/11/2017	\$817.00

Data might display from any one of the 79 counties in Illinois.

### Hyperlinks in the Judici Tab

You'll note hyperlinks in two places of the Judici Tab...

In the Litigant Name column, the hyperlinked name will change your Judici search to be based on the name you click. A Judici search might be made more specific, for example, if you came in on a case for JOHNSON, MICHAEL and wanted to switch to searching on the name JOHNSON, MICHAEL A.

In the Case No column, hyperlinks might be noted on cases that are in your own county. For these cases, clicking the Case No. hyperlink will change the Case Viewer program so that it displays the data from THAT case, instead of the case you were previously on. This can be very helpful to circuit clerk staff when they need to enter data on companion cases for a defendant. Closing companion cases, setting up accounts receivables...all of this can be easier by using the Case Viewer's Judici Tab. To get back to the complete list of cases later, just activate the Judici tab again, in the same way that you did so the first time.

## CONTENTS OF THE JUDICI TAB

To expand the data for one of these cases, simply double-click anything on a row that isn't a hyperlink. That case will expand and all of the data from that county will display:

Iroquois		2017CF000041	D	1	03/14/2017	JOHNSON, MICHAEL A	09/14/1994	08/03/2017
Address		WATSEKA, IL 609700000						
Charges								
Count 001								
Charge 001		03/05/2017				<b>THEFT CONTROL INTENT \$500&lt;10K</b>	720 5.0 16-1(A)(1)(A)	3
Disposition 001		08/03/2017				Nolle Prosequi		
Count 002								
Charge 001		03/05/2017				<b>RECEIVE/POSS/SELL STOLEN VEH</b>	625 5.0 4-103(A)(1)	2
Disposition 001		08/03/2017				Guilty		
Sentence 001		08/03/2017				DOC (4 years)		
Sentence 002		08/03/2017				Costs Only		
Sentence 003		08/03/2017				Credit Time Served (55 days)		
Custody		03/05/2017				Action date - Arrested		
Minutes		03/14/2017				Complaint filed on 03/14/2017. ASA O'Brien files Information in 1 count. tls		
		03/14/2017				On state's motion, warrant issued \$50,000.00 10% to apply. See Warrant signed. (JAMES B. KINZER)J. Schunke/aj		
		03/14/2017				State's Attorney issued warrant to Sheriff and faxed to ICOM and copy for their files. tls		

The Judici tab will show you whatever information is found on Judici for any given case. Charges, dispositions, sentences, custody records, minute entries...

Even the documents from the other county's cases will be visible to judges and clerk users of PC JIMS! Using the same document review screen that you are accustomed to using, you can now review the documents from other counties.

Judici.com data is provided solely for the use of court officers in the performance of their duties. Any other use is expressly prohibited.					
County	Case No.	Date	Litigant Name	Statute	
		08/09/2017	A/R added with total of \$332.00.		
		08/11/2017	Received quashed warrant from Sheriff.		tls
[-] Hearings		05/25/2017	Status hearing set for 05/25/2017 at 09:30 in courtroom S		
		08/03/2017	Status hearing set for 08/03/2017 at 09:30 in courtroom S		
[-] Documents		03/14/2017	<a href="#">INFORMATION-03_14_2017</a>		
		03/14/2017	<a href="#">WARRANT ISSUED</a>		
		03/20/2017	<a href="#">NOTICE TO WITNESS-03_20_2017</a>		
		04/05/2017	<a href="#">INDICTMENT-04_05_2017</a>		
		05/11/2017	<a href="#">ORDER FOR WRIT OF HABEAS CORPUS TO PROSECUTE-05_11_2017</a>		
		05/11/2017	<a href="#">WRIT-05_11_2017</a>		
		05/11/2017	<a href="#">NOTICE OF HEARING-05_11_2017</a>		
		07/13/2017	<a href="#">DISCLOSURE TO THE ACCUSED</a>		
		08/03/2017	<a href="#">PLEA OF GUILTY</a>		
		08/03/2017	<a href="#">QUASHED WARRANT</a>		
		08/03/2017	<a href="#">JUDGMENT ORDER</a>		
		08/03/2017	<a href="#">FELONY FINES FEES ASSESSMENTS ORDER</a>		
		08/11/2017	<a href="#">QUASHED WARRANT-8_11_2017</a>		

Once you've reviewed a case, you can collapse it using the box to the left of the county and case number.

[-] Iroquois	2017CF000041	D	1	03/14/2017	<a href="#">JOHNSON, MICHAEL A</a>
[-] Address					

## JUDICI NAME TAB: SEARCHING BY NAME AND DOB

Within the Judici Tab itself, there are several tabs you can use to view Judici data. The default tab which first opens is the Name tab. This tab will open with the name and date of birth from the case you were on in the Case Viewer. You can modify your search by changing either one of these. You might, perhaps, want to remove a middle initial from the name, or broaden your search by removing the date of birth. (Removing the DOB is not recommended for accurate results though.)

The screenshot shows the search interface for the Judici Name tab. At the top, there are two input fields: "Name" containing "JOHNSON, MICHAEL A" and "DOB (opt)" containing "09/14/1994". A "Search" button is located to the right of these fields. Below the search area, there are three tabs: "Name", "Case", and "Filters", with "Name" being the active tab. At the bottom of the interface, there is a horizontal menu with several tabs: "Litigant", "Hearings", "Custody", "Charges", "Payments", "Balance", "Minutes", "Documents", "Inbox", and "Judici".

## JUDICI CASE TAB: SEARCHING BY CASE NUMBER AND COUNTY

Should you know of a case you need to review in another county, you can come into the Judici tab from any case, and use the Case tab to pull up any case from any other Judici county.

The screenshot shows the search interface for the Judici Case tab. At the top, there are three input fields: "County" containing "Bond", "Case" containing "2016", and a dropdown menu containing "D". A "Search" button is located to the right of these fields. Below the search area, there are three tabs: "Name", "Case", and "Filters", with "Case" being the active tab. At the bottom of the interface, there is a horizontal menu with several tabs: "Litigant", "Hearings", "Custody", "Charges", "Payments", "Balance", "Minutes", "Documents", "Inbox", and "Judici".

## JUDICI FILTERS TAB

The Filters tab is designed to be helpful in the courtroom, where information from cases in other counties might be useful. It will be an option any time the search results for a given name and date of birth produce 50 or less cases. Any more cases than that will cause it to be deactivated, as such volume in the searches could affect performance.

### Judici Filters Tab--The Quick Look tool

Options on the Judici Filters tab include a Quick Look drop-down, which can be used to identify cases that meet a certain data requirement that interests you. When cases qualify for the criterion you choose, the case will be highlighted in yellow. If it is necessary in order to see the data you're looking for, the case will be expanded, to display the data of interest. Users can choose one Quick Look option after another though, and cases will expand or collapse, depending upon whether they meet that particular search requirement.

Note that when we talk about "expanding" or "collapsing" a case, it is referring to whether the case is listed in its most simple form, looking something like this:

Judici.com data is provided solely for the use of court officers in the performance of their duties. Any other use is expressly prohibited.

County	Case No.	Date	Litigant Name	DOB	Closed	Balance
<input type="checkbox"/> Washington	2014TR000061	D 1 01/24/2014	JOHNSON, MICHAEL A	12/02/1973	03/06/2014	\$0.00
<input type="checkbox"/> Schuyler	2014SC000024	D 1 03/03/2014	JOHNSON, MICHAEL A		04/17/2014	
<input type="checkbox"/> Stephenson	2014CF000077	D 1 03/31/2014	JOHNSON, MICHAEL A	01/01/1970	05/23/2014	\$1,613.40

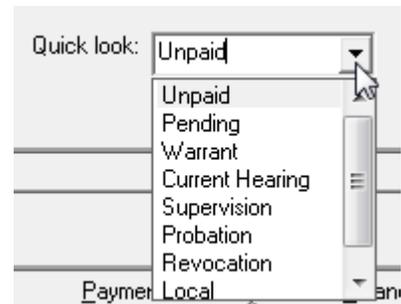
Or whether it has been expanded in order to show you the case data in its entirety, showing all of the case data previously described.

The Quick Look drop-down gives you these search options:

**Unpaid**--Using this option will highlight unpaid balances in the far-right balance column. (Note, however, that depending upon your resolution, you may need to move your lateral scroll-bar to the right to see the balance column.)

**Pending**--Using the Pending option will result in the expansion of all of the cases that are pending, leaving closed cases collapsed.

**Warrant**--When a case has an outstanding warrant, the litigant name will display in a red font. A quick-look search for cases with outstanding warrants is therefore only needed if you want to more closely review data on the cases that have outstanding warrants.



**Current hearing**--Use this at times when you need to check whether a litigant is due in court in another county. Cases with current hearings will expand, and the current hearing will be highlighted in yellow. Use your vertical scroll-bar to scroll through the data, looking for the highlighted entries.

**Supervision**--In situations where granting supervision multiple times is a risk, use this option to see if a litigant has gotten supervision in any of the other Judici counties. Cases with supervision will expand, and the supervision sentence will be highlighted in yellow. Use your vertical scroll-bar to scroll through the data, looking for the highlighted entries.

Vermilion	2013TR003330	D	1	05/13/2013	JOHNSON, MICHAEL A	09/14/1994
Address	WATSEKA, IL 609700000					
Charges						
Count 001						
Charge 001	05/08/2013	DRVR<19/WIRELESS PHONE/1-2			625 5.0 12-610.1(B)	P
Disposition 001	06/11/2013	Withhold Judgment/Supervision				
Sentence 001	06/11/2013	Supervision (6 months)				
Sentence 002	06/11/2013	Fine				
Sentence 003	06/11/2013	Driver Education				

**Probation**--Similar to the Supervision option, this option will expand and highlight probation sentences on any of the cases shown.

**Revocation**--This option will display and highlight Revocation dispositions, should they appear on any of the cases in your search results.

**Local**--For defendants with many cases in your county, this option might overwhelm a user. Its purpose is to expand ALL of the cases that are local to your county, leaving the out-of-county cases in their collapsed state.

**Out-of-County**--A reverse of the last option, this one expands all of the out-of-county cases, leaving your local cases in their collapsed state.

### **Judici Filters Tab--Searching by row type and text**

Also on the Filters tab is the option to search for any word, in any specified on non-specified row of data. To do this you'll want to use the Row Type drop-down and the Find text box.

The Row type drop-down enables you to specify that you're looking for a word or words in either the case level (case number, litigant name, litigant DOB etc.) or the charges, dispositions or sentences. Using ANY in this drop-down will locate the text in any row, including the docket entries and document names.

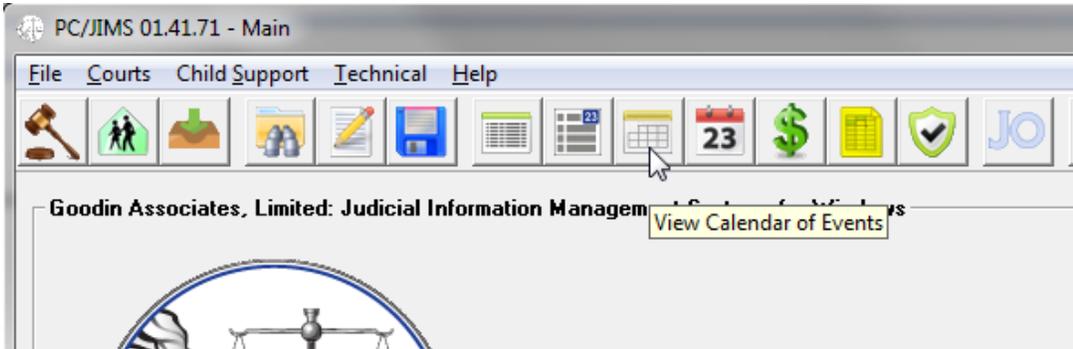
The possibilities are endless! Search the Charge row to see all of the charges of BATTERY, for example. Or search the Disposition row to search only for those cases that received a verdict of GUILTY. Or search the sentence row for sentences of particular interest. Or, use the Any option for word searches of another sort. For example, are you curious whether a defendant has failed to appear in another court while out on bail? Search for text of FTA, using the ANY option, and you'll be able to see docket entries that note FTA, or warrants that are of the FTA type. Concerned about the abbreviation? Search for "failure to appear" too, just to be sure.

**Inverse Find**--Using this option will cause the expansion of any case that does NOT have the identified piece of text. Searching the Disposition row for "Dismiss" for example, and using the Inverse Find option would result in any case that was NOT dismissed being expanded, while all of the dismissed cases stay in their collapsed state.

**Case sensitive**--Using this option simply narrows your search results down to those cases that have the search text you specify, in the upper and lowercase letters that you have specifically provided. This will greatly reduce your search results.

## ACCESSING THE CASE VIEWER FROM THE EVENT CALENDAR

Judges and/or courtroom clerks may prefer to access the Case Viewer from the Event Calendar. The Event Calendar is a calendar for court that makes it easy to access the case viewer for any scheduled case. To access the Event Calendar, use the Event Calendar icon that is in the PC JIMS tool bar.



At the bottom of the screen, you fill out which judge's schedule you want to see, and whether you want the morning cases, the afternoon cases or both. The must-appear option can limit what you see to exclude traffic may-appear cases in any county that sets may-appear cases in the manner in which we train users to set them. (Hearings without either the judge and/or the courtroom will be considered may-appear hearings.)

A screenshot of the filter options for the Event Calendar. The form includes three dropdown menus: "Judge" with "GOODWIN" selected, "Room" with an empty selection, and "Event" with "Any" selected. To the right of these are three radio button options: "A.M.", "P.M.", and "Both". A checkbox labeled "Must-appear only" is checked. A "Refresh" button is located on the right side of the form. Below the form are two tabs: "Selection" and "Events".

Then, when you hit the Refresh button, the calendar will display the number of hearings or other events the judge has scheduled during the morning or afternoon on each day.

PC/JIMS - Calendar

File Edit View

October 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
01	02	03	04	05	06	07
	82 Hearings	39 Hearings	56 Hearings	81 Hearings	59 Hearings	
08	09	10	11	12	13	14
	1 Holiday	99 Hearings	37 Hearings	7 Hearings	2 Hearings	
15	16	17	18	19	20	21
	17 Hearings	38 Hearings	39 Hearings	32 Hearings	30 Hearings	
22	23	24	25	26	27	28
	71 Hearings	70 Hearings	71 Hearings	23 Hearings	72 Hearings	
29	30	31				
	27 Hearings	19 Hearings				

To see the cases that are set for that day, just click the hyperlink on the number of hearings. The event tab at the bottom of the screen will show the specific cases that are set for that day:

Item	Judge	Room	Date	Begin	End	Case	Plaintiff	Defendant
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		<a href="#">2017-TR-002298</a>	PEOPLE	VS. GLASCOTT, BRAN
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		<a href="#">2017-TR-002849</a>	PEOPLE	VS. NORTHERN, JAHN
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		<a href="#">2017-TR-002850</a>	PEOPLE	VS. NORTHERN, JAHN
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		<a href="#">2017-TR-002851</a>	PEOPLE	VS. NORTHERN, JAHN
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		<a href="#">2017-TR-004330</a>	PEOPLE	VS. MARTINEZ-LOPEZ
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		<a href="#">2017-CM-000596</a>	PEOPLE	VS. GLASCOTT, BRAN

Selection Events

And from here, clicking on the hyperlinked case number will take you into the Case Viewer for that case...

Case Viewer - 2017-CM-000596

File View

Name	DOB	Email Address
1 PEOPLE		
VS.		
D 1 GLASCOTT, BRANDON M PUBLIC DEFENDER		
D 1 GLASCOTT, BRANDON M PUBLIC DEFENDER	12/05/1989	

Entered	Docs Text	Jdg	CR	User	Changed
10/25/2017	Case called for pretrial. State present by Assistant State's Attorney	MSG	JM	JM	10/25/2017
	Gent	MSG	JM	JM	10/25/2017
	Defendant present with Public Defender Mara for assitant public	MSG	JM	JM	10/25/2017
	defender Horwick.	MSG	JM	JM	10/25/2017
	Defendant moves to continue.	MSG	JM	JM	10/25/2017
	State has no objection. Motion allowed.	MSG	JM	JM	10/25/2017
	Case is reset, defendant given in court notice. Copy on file. (jm)	MSG	JM	JM	10/25/2017
	Pre-trial set for 01/02/2018 at 8:30 in courtroom 1B.	JM		JM	10/25/2017
08/21/2017	Complaint filed on 08/21/2017.	GS		GS	08/21/2017
	M/W DOB 12/5/89	GS		GS	08/21/2017
	COUNT I CRIMINAL TRESPASS TO RESIDENCE (CLASS A)	GS		GS	08/21/2017
	COUNT II CRIMINAL DAMAGE TO PROPERTY (CLASS A)]	GS		GS	08/21/2017
	COUNT III THEFT UNDER \$500 (CLASS A)	GS		GS	08/21/2017
	D/O OFFENSE 8/11/17	GS		GS	08/21/2017
	PROOF OF SERVICE FILED.	GS		GS	08/21/2017
	ARRAIGNMENT:Defendant present in custody via video, sworn and	GS		GS	08/22/2017
	advised of charges, rights, and penalties. Copy of information	GS		GS	08/22/2017
	tendered in open court.	GS		GS	08/22/2017
	State present by Assistant State Attorney Weber.	GS		GS	08/22/2017
	Public Defender appointed with possible reimbursement.	GS		GS	08/22/2017
	Financial affidavit on file.	GS		GS	08/22/2017
	Order of Appointment of PD on file.	GS		GS	08/22/2017
	Defendant enters a plea of not guilty and case is set for Pre-Trial.	GS		GS	08/22/2017
	Defendant given in court notice, copy on file.	GS		GS	08/22/2017
	Defendant remanded to the custody of the sheriff in lieu of \$5,000	GS		GS	08/22/2017
	10%	GS		GS	08/22/2017
	Bond to cover cases 17CM596 & 17TR2298.	GS		GS	08/22/2017
	Defendant advised of in absentia rights.	GS		GS	08/22/2017
	Defendant ordered to report to the PD office immediately upon	GS		GS	08/22/2017
	release.	GS		GS	08/22/2017
	Pre-trial set for 10/25/2017 at 8:30 in courtroom 1B.	GS		GS	08/22/2017
	Notice of appearance sent to CLASCOTT, BRANDON M. (acm)	GS		GS	08/22/2017
	Sunday bond hearing was heard on 8/20/17 at 12:42 pm. Debt	GS		GS	08/22/2017
	remanded in lieu of \$15,000 (10%).	GS		GS	08/22/2017
	Bond of \$500.00 posted on 08/21/2017 with Assignment to: Sarah Payne	TB		TB	08/21/2017
	8 Knightlane Westville, IL 61883	TB		TB	08/21/2017
	Payment of \$75.00 posted for FTA Warrant fee.	TB		TB	08/21/2017
	Pre-trial set for 10/25/2017 at 8:30 in courtroom 1B.	TB		TB	08/21/2017

[Edit Case Minutes](#)

Litigant Hearings Custody Charges Payments Balance Minutes

Note: As of 03/13/2018 and in version 1.42.23 and higher, the event calendar has a new option under the Edit/Preferences menu to view the program in a landscape view. This was done because we encountered some trouble with pc's that were set to a larger resolution. In the landscape view, the cases and events will display to the right of the calendar, instead of at the bottom. Like this:

PC/IMS - Calendar

File Edit View

October 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
01	02 87 Hearings	03 88 Hearings	04 86 Hearings	05 81 Hearings	06 59 Hearings	07
08	09 1 Hearing	10 89 Hearings	11 37 Hearings	12 7 Hearings	13 2 Hearings	14
15	16 17 Hearings	17 38 Hearings	18 39 Hearings	19 32 Hearings	20 38 Hearings	21
22	23 71 Hearings	24 70 Hearings	25 71 Hearings	26 43 Hearings	27 72 Hearings	28
29	30 27 Hearings	31 13 Hearings				

Item	Judge	Room	Date	Begin	End	Case	Plaintiff
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		2017-TR-002298	PEOPLE
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		2017-TR-002849	PEOPLE
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		2017-TR-002850	PEOPLE
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		2017-TR-002851	PEOPLE
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		2017-TR-004330	PEOPLE
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		2017-CM-000596	PEOPLE
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		2017-TR-001155	PEOPLE
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		2017-CM-000446	PEOPLE
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		2017-CM-000599	PEOPLE
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		2017-CM-000800	PEOPLE
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		2017-CM-000598	PEOPLE
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		2017-CM-000601	PEOPLE
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		2017-CM-000606	PEOPLE
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		2017-TR-001976	PEOPLE
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		2017-TR-003375	PEOPLE
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		2017-TR-003376	PEOPLE
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		2017-TR-003379	PEOPLE
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		2017-TR-002487	PEOPLE
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		2017-TR-002488	PEOPLE
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		2017-CM-000167	PEOPLE
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		2017-TR-000232	PEOPLE
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		2017-TR-000233	PEOPLE
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		2017-TR-000493	PEOPLE
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		2017-TR-000494	PEOPLE
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		2017-CM-000608	PEOPLE
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		2017-CM-000609	PEOPLE
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		2017-CM-000576	PEOPLE
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		2017-CM-000607	PEOPLE
Pre-trial	GOODWIN	1B	10/25/2017	08:30AM		2017-CM-000119	PEOPLE

Selection Events